



1st Jerrabomberra Scout Group

Minutes

Annual General Meeting

7th April 2011

Meeting Commenced: 7.10pm (Scout Hall)

1. Open

Nicole opened the meeting and welcomed everyone.

2. Attendance and Apologies

ATTENDANCE:

Peter Johnson Group Leader

2010/2011 OUTGOING Committee Members:

Nicole Makin Chairperson

Jacquie Ruge Treasurer

Meagan Taylor Secretary

Leanne Ross Joey Parent Representative

Monique Perrett Kharniwarra Parent Representative

Doug Kemp Equipment and Hall Manager

Brett Mousley Hall Relocation and Outdoor upgrade

David Bentley District Commissioner Southern Ranges District

Hamish	Ashman	Brett	Boyes	Marc	La Galle
Deb	Baker	Kyeelee	Driver	Chris	Larson
Chris	Benet	Sarah	Gibson	Lucy	Moran
Nicole	Bindoff	Phil	Jones		
Craig	Bindoff	Jennifer	Kemp		

APOLOGIES:

Jessica	Bindoff	Malcolm	Harrison	Paula	Millar
Louise	Deeks	Phil	Jones	David	Warren
Claudia	Doman	Lachlan	Mercer		

3. Minutes of Previous Annual General Meeting

Minutes of 2010 AGM dated 30 April 2010 were accepted as a true and accurate record.

Moved: Peter Johnson Seconded: Monique Perrett

4. Reports

4a – Chairpersons Report – Nicole Makin addressed the meeting. See Attachments 1.0 [Report 1.0 Chairman's Report](#)

4b – Treasurer's Report – Jacquie Ruge read and tabled a report. See Attachments 2.0: [Report 2.0 Treasurers Report](#)

4c – Group Leader's Report - Peter Johnson spoke. In summary:

- 18th birthday of 1st Jerrabomberra Scouts is on 13 April 2011
- Jerrabomberra, great community in which to live, Scouting, great opportunity for youth, well supported by families
- Committee, thank you very much for your tremendous efforts
- Farewells

- Jacquie Ruge will be departing as Treasurer as her son is no longer attending. Peter stressed the importance of the group staying as a financially viable entity as it is very important to have solid Treasurer's reports should we need to put in any applications for a relocation project. Note the relocation project could be required regardless of whether or not the Tralee development project goes ahead.
 - Relocation team - Mal Harrison and Brett Mousley will not be continuing in these committee roles. They have done a fantastic job and have come up with the proposal to develop the car-park for scouting purposes. Well done on their efforts as they have set us up for the future.
 - Paula Millar as Fundraising Coordinator – has been on the Committee for 2 years and has done tremendous work to source alternative cash flows, well done.
 - Louise Deeks – as Waingunga parent representative has done a dynamic effort as the interface between leaders and parents staying in harmony
- **Leaders –**
Joeys
 - Sharyn McGerty (Assistant Leader) , Neil Carson (Assistant Leader) are both resigning, thank you for your tremendous support.
 - Jen Kemp, Chris Larsen and Hamish Ashman are Joey Scout Leaders who will need to move on to the Cub Scouts to be with their children. They have done a wonderful job in their roles and the Joey's will miss them.
 - New leaders in recruitment, Debbie Baker, Sarah Gibson, Gaylene Harrison, Elaine Lagalle, Cahill (surname to be confirmed)

Section Leaders

- Thanks to all Section Leaders as the programmes and safety of all activities has made the year a success and enjoyable one for all involved. Section leaders being: Joeys – Jennifer Kemp & Chris Larson, Cubs: Brett Boyes and Kyelee Driver , Scouts: Phil Jones, Rovers: Jessica Bindoff, Venturers: Russell Haywood.
- Wood Badges, achievement in the last 12 months, Alan Stunden, Kyelee Driver and Brett Boyes. Well done!
- Peter reported that his year has had some challenges outside of Scouting, a new job introducing a significant change in work tempo, family issues requiring my attention. At times, he feels he has not lived up to his personal standards when supporting Scouts in the last 12 months, but he has “done his best”. Peter thanks to all those that have waited for him, and thanked everybody for their patience and understanding.
- Peter has identified an Assistant Group Leader to share the load and 6 Leaders are awaiting to be recruited.
- Looking forward to a great 2012.
- Peter advised and congratulated Kyelee Driver, Brett Boyes and Alun Stunden on achieving their Wood Badge. Phil Jones is currently in the final stages of the project and Peter himself has to do some projects. Well done to all.

4d – Section Reports

- **JOEYS**– Chris Larson, Jennifer Kemp and Hamish Ashman spoke. They have had a great time in the last 12 months and have worked well together. There are currently 19 in the mob. 8 will be going up to Cubs this year. Highlights have been:
 - the 2 night camp at Caloola, thanks go to Alun Stunden for organising the camp
 - In Term 2 our activities included: Molonglo Observatory, Science programs, indoor rock climbing, a Joey Scout fun day
 - Term 4 – Majura the Magician
 - Term 1 2011 Environment badge, Cycle education night.

- We have 3 potential new leaders being Sarah Gibson, Elaine Lagalle and one other.
- Thank you to Russell Haywood for his involvement in providing Archery at the Camp and the Fun Day.
- Thanks to Leanne Ross who has been the parent representative
- Peter Johnson presented Hamish Ashman with a certificate for the Leader training.
- **WAINGUNGA CUB PACK – Wednesday night** (Brett Boyes) -
 - 22-28 Youth, have increased a lot from original numbers of 10 in 2007.
 - there has been 1 Grey Wolf award for a Cub who has now progressed to Scouts
 - Activities have sometimes been joint programs with Kharniwarra pack.
 - Brett passed on a huge thank you to Doug Kemp as Equipment coordinator for all the great work he has done this year.
- **KHARNIWARRA CUB PACK – Thursday night** –(Kyelee Driver)

a. Youth Membership

ACTIVITY	NUMBER OF CUBS
Strength Term 1 2011	24
Average attendance	21
Male: female ratio	10:14
8 year olds	9
9 year olds	11
10 year olds	4
New members (Term 1 2011)	7
Cubs linking to Scouts in 2011	2-4

b. Major activities conducted in 2010

ACTIVITY	LOCATION
ANZAC Day Parade (April)	Queanbeyan
Troop Attack (April)	Scout Hall
JOTT (May)	Mt Jerrabomberra
Caloola (July)	Camp Caloola
District Cub Camp (Sep)	Lake Tabourie
SWASH (Nov)	Sydney
ACT Cuboree (Jan 2011)	Camp Cottermouth

c. Major activities planned for 2011

ANZAC Day March (April – Group activity), JOTT (May – Group activity), Mt Keira camp (June); Caloola camp (August), Leadership camp (Sept)

d. Badges, Achievements & Awards

CUB	BADGE/AWARD	DATE
Tanah MORAN	Grey Wolf Award	Term 1, 2010
Lachlann DRIVER-RAE	Grey Wolf Award	Term 3, 2010

e. Leader Status

Kyelee DRIVER – Certificate of Adult Leadership

Paul MORAN - Certificate of Adult Leadership

Marc LAGALLE – Completed BL1

Hamish ASHMAN (Joeys) and Lachlan Forbe's father are interested in being Cub Leaders.

f. Other comments

A HUGE thanks to Doug Kemp for the wonderful job he is doing with the group equipment. Also thanks to Monique Perrett for her help as Kharniwarra parent representative in 2010, and to Lucy Moran for volunteering to fill her shoes in 2011. ***Lastly, an enormous thank you to Paul, Brett and Marc whose attitude and encouragement make being a Cub leader uncomplicated and enjoyable.***

- **SCOUTS LEADER'S REPORT** – (Phil Jones tabled the following report as he was not able to be present)

Youth status

19 Scouts (cap = 30). Including 6 linking Cubs.

1 Pioneer badge, 2 red cords, and 2 Explorer with cord awarded last year

Leader status

The Troop has 2 fully trained SLs, and 3 leaders under training.

The support of Craig Bindoff, Lesa Cockburn (District), Jessica Bindoff, Sue Attenborough, Neil Carson, Tate Needham, and more recently David Riddel has been greatly appreciated.

Financial status

The Scout Troop has operated within its budget for the year.

Program

The focus of last year was on adventurous activities: camping, rock gym, air activities and several canoeing opportunities. In general activities were poorly attended (4-5 scouts typical), which is a pity given the significant effort that goes into planning activities. The more successful activities were overnight camps in the Canberra region where 10-15 scouts attended.

This calendar year the program will provide increased leadership opportunities for scouts. Canoeing, camping, and hiking activities are planned. The program also includes construction based activities.

Website

The Scout section of the website is regularly updated. The assistance of Catherine Scott has been greatly appreciated.

Committee Representatives

The support of Doug Kemp and Monique Perrett have been appreciated; in particular, noting that we are short of Scout Leaders.

Phil Jones (Scribbly)

7 April 2011

- **ROVER CREW LEADER** (Jessica Bindoff) Craig Bindoff reported. The Rover crew ranges in numbers from 18-26. They provide a great service to the community and to the Scouts. Jessica Bindoff is a qualified Scout Leader and a tremendous support in the Scout movement. The Rovers run themselves and operation independently.
 - They attended the South Coast and Tablelands Moot
 - Jessica assisted in training in the Jamborette
 - Braiden has been involved with Alun Stunden tutorage
 - James has been posted to Holsworthy so may continue from that location
- **VENTURER UNIT LEADER** (Russell Haywood - Buffalo, District Venturer Leader)
 - The Venturers operate as a combined District group. We wear our own scarves but operate as a group. Currently with 13 members being Queanbeyan: 6, Jerrabomberra: 5, Jindabyne: 2 (the Jindabyne people are transferring to Queanbeyan).
 - have had an active year with various outings and activities.

4e - Hall Relocation Team Report – (Malcolm Harrison and Brett Mousley)

Brett tabled and read a report provided by Mal Harrison who was unable to attend. Full report in Attachment [Report 4.0 - New Hall & Relocation Team Report](#)

4f – School/Community Liaison Officer – Claudia Doman

Claudia Doman had sent apologies and Meagan Taylor reported that the relationship with Jerrabomberra Public School is good. We will be writing to the School and the P&C Committee over the next month to inform them when the dirt car park area will be fenced off.

4g – Fundraising Officer – (Paula Millar)

Paula had sent her apologies but a Fundraising report was tabled, See Attachment [Report 5.0 Fundraising Report](#). The meat raffles were discussed and it was agreed that the BBQs will now replace them as a source of fundraising.

4h -Equipment, Hall and Property Manager (Doug Kemp)

Doug read a report , see Attachment [Report 6.1 Equipment, Hall & Property](#)

Doug also tabled the Asset Reports, see Attachment [Report 6.2 1st Jerrabomberra Group Asset Register](#). Note this register does not include the Rover equipment.

4i – David Bentley - District Commissioner South Coast and Tablelands

David Bentley attended the meeting and reported:

- the Black Range has expanded by 35 groups
- Jerrabomberra is a group that does not give us any concerns at all, and he thanked all for their involvement.
- The District AGM is Saturday 8 April at Cooma Scout Hall.
- The Southern District Ranges consists of the following groups:
 - 1st Braidwood (In Recess)
 - 1st Bungendore
 - 1st Burra 1st Jerrabomberra
 - 2nd Queanbeyan
 - 1st Wamboin (In Recess)
 - Crookwell (In Recess)
 - Gunning (In Recess)
 - Goulburn
 - 1st Gundaroo
 - 1st Abaminaby
 - 1st Cooma
 - 1st Kosciusko (Jindabyne)

5. Appointment of Auditor for the Coming Year

Andrew advised that Rob Johnson has volunteered to audit our books for the foreseeable future without fee. Committee gratefully acknowledged Rob's service.

6. Fees

Current fees stand and will remain for 2011 \$90 per term.

8. Other Business

Nil

9. Election of Office Bearers

Nicole thanked the outgoing Committee members for their support in all areas including the support to Leaders. Nicole declared all positions vacant.

Outcomes of Office Bearer elections for the next Committee:

Chairperson

Nicole Makin

Secretary	Meagan Taylor
Treasurer	VACANT
Hall & Property Manager	Doug Kemp
Grants Officer	VACANT
Fundraising Co-ordinator	VACANT
Hall Relocation Team Project Manager	VACANT
- Assistant Project Manager	VACANT
- Finance Officer	VACANT
Webmaster	Hamish Ashman
School/Community Liaison Officer	Claudia Doman
Equipment Manager	Doug Kemp
Group Leader	Peter Johnson
Joey Pack Rep	Leanne Ross
Waingunga Cub Rep	VACANT
Kharniwarra Cub Rep	Lucy Moran
Scout Rep	Monique Perrett
Venturer Rep	not required

It was noted that there were very few non Leader and non-Committee parents present. Peter will liaise with a few contacts he has but in particular the Treasurer position is important to fill because as an organisation we much remain financially viable.

10. Meeting Closed 9.10pm

Nicole Makin
Group Chairperson

Meagan Taylor
Group Secretary

1st Jerrabomberra Scout Group
PO Box 229
JERRABOMBERRA NSW 2619
www.jerrascouts.org.au

**1st Jerrabomberra Scout Group Annual General Meeting
7 April 2011
REPORTS**

REPORT 1.0 - CHAIRMAN'S REPORT

I assumed the role of Chairman for 2010 and although a novice to the task at hand, have thoroughly enjoyed my time in the position. The committee is an amazing group of dedicated individuals who each bring their strengths to the job, making the committee all that better for having them involved. I would like to take this opportunity of thanking each and everyone one of them.

On taking on the role it was clear that the committee had been run efficiently and effectively in the prior year and that my job was to keep everything humming along.

During the course of the year we determined approaches to keeping the hall in good order and for acquiring equipment needed by the section leaders. I would like to make special mention of Doug Kemp who fulfilled this role in an effective and unassuming manner, whether it was fixing the back gate so that people could reach the latch or fixing the sensor lights around the hall.

We undertook various fund raising activities, including the dreaded meat raffle. I would like to thank Paula Millar for all of her hard work and also her determination in chasing down our spots at the Bunnings BBQ. I would also like to make special mention of the speed in which Paula organised the election day BBQ. This turned out to be a nice little bonus and was a lot of fun.

I would like to thank Mal Harrison and Brett Mousley for providing inspiration to the group by way of the plans for the outdoor area, complete with fire pit. This project has given the committee some real focus and I look forward to seeing it completed in this coming year.

Thank you also to David Warren, our Grants officer, who has chased down a number of opportunities to add to our funds and our assets.

Thank you also to Claudia for her outstanding job in liaising with the school and also her efforts in supporting our BBQ's, it is always nice to hear her laugh.

A special thank you to Leanne Ross, Louise Deeks and Monique Perrett; as our parent reps you did a fantastic job with unflagging energy.

Thank you to Meagan Taylor, our secretary, who came late to the job and has been a tremendous force from day one, taking our minutes, getting agendas organised, helping with BBQs and doing many of the odd tasks that come up.

Thank you also to Jacquie Ruge our Treasurer who perhaps has the hardest job of all. Jacquie has kept our books in order, paid expenses quickly and got our fees out on time.

Thank you to Peter Johnson for his guidance over the past year.

We have had a good year and I am proud to have worked along side this committee.

As we move to the 2011 committee, we will be saying goodbye to some members though their hard work will live on.

Nicole Makin
Chairman

REPORT 2.0 - TREASURER'S REPORT

Treasurers Report

2010 was a very successful year for the 1st Jerrabomberra Scout Group in terms of its financial position.

At the start of the year the group bank balance was \$25,520 and at the end of the year the balance was \$28,750. This represents an increase in the overall financial position for 2010 of \$3,230. Due to the fundraising efforts and active fee collections the group has maintained a very steady financial position.

All the individual sections met the budget of \$21 per youth per term. This is a huge effort from the leaders who organise a great program keeping within the budget allowance.

The audited income/expenditure statement for 2010 is attached.

MEMBERSHIP FEES

Membership fees increased from \$85 per term to \$90 per term as from Term 3 in 2010. This increase was to absorb an increase from \$21 to \$24 for Membership fees paid to Scouts Australia. The quarterly fee has increased to \$26.00 per member from the 1st April 2011.

Fees collected for the year totalled \$24,000, which represents 94% of the youth recording paid fees, just up from last years 92%.

FUNDRAISING ACTIVITIES

In 2010 we had 3 main fundraising activities: The meat raffle at Jerrabomberra Hotel, the chocolate drive and the BBQ's at Bunnings and on Election Day. Last year a fundraising profit of \$10,500 added to the Groups revenue and is the primary source of income outside fees. Fundraising is essential to the group, as fees alone do not cover all the expenses.

GRANTS AND DONATIONS

In 2010 the group received two grants totalling \$5,510. \$5075 was received from the CDSE (Community Development and Support Expenditure Scheme) and will be used to start the outside activity area. The other \$435 from Queanbeyan City Council was used to purchase new tents in time for Cuboree.

PURCHASES

During the previous 12 months the following major items were purchased:
\$4,300 on 2 canoes \$597 on 3 tents \$237 on 1 icebox

VALUATION

The depreciated and insured value of equipment held by the group is currently \$34,240.

The latest stock take of equipment has just been completed and has formed the basis of the current insured and asset values held by the group.

REPAIRS AND MAINTENANCE

During 2010 a total of \$4,180 was spent on repairs and maintenance, which consisted of \$2,100 on electrical and lighting work around the hall, \$1,345 on cleaning the hall and \$735 spent on general repairs to the hall, camping equipment and repairs to the storage container.

Lastly, I would like to thank the leaders and parents for their help and support over the last twelve months that I have been the Group treasurer.

Jacquie Ruge
1st Jerrabomberra Scout Group
Treasurer, 7th April 2011

The Scout Association of Australia - New South Wales Branch
 Black Range District
 Annual Report for the Year Ended 31st December 2010

Formation: 1st Jerrabomberra

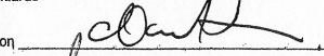
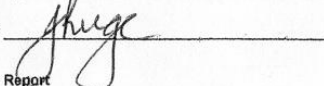
		This Year	Last Year
Income	CB1		
Miscellaneous Income	4	250.00	1720.00
Interest Received	5	79.23	75.23
Special Activities	6	100.00	13410.00
Registration Fees	7	24047.00	24700.00
Hall Rent- Regular	8	0.00	0.00
Hall Rent- Casual	9	0.00	0.00
Fundraising	10	17511.90	13991.45
GRANT MONEY	11	5510.00	0.00
SPARE	12	0.00	0.00
Joey Scout Mob	15	75.00	0.00
Cub Scout Pack	16	400.00	0.00
Scout Troop	17	750.93	0.00
Venturer Unit	18	0.00	0.00
TOTAL INCOME		48724.06	53896.68
Expenditure			
Miscellaneous Expenses	4	938.01	4374.69
Bank Charges	5	9.00	0.00
Special Activities	6	468.58	12196.25
Registration Fees	7	13075.69	9026.00
Electricity/Rates/Insurance	8	2257.33	1509.30
Fundraising	9	7011.64	3409.80
Major Equipment/Building	10	5134.15	1560.00
Repairs & Maintenance	11	4179.21	4215.15
Leader Costs	12	3614.08	3640.76
SPARE	19	0.00	0.00
Joey Scout Mob	15	1609.69	945.98
Cub Scout Pack	16	4347.65	2636.65
Scout Troop	17	2842.42	1528.15
Venturer Unit	18	0.00	31.45
TOTAL EXPENDITURE		45487.45	45074.18
CASH SURPLUS/(DEFICIT)		3236.61	8822.50
Interest added to Investments (Interest added to Loans)		0.00 0.00	0.00 0.00
SURPLUS/(DEFICIT) FOR YEAR		3236.61	8822.50

Chairperson's and Treasurer's Certificate

We Nicole Makin Chairperson and Jacquie Ruge Treasurer of 1st Jerrabomberra Formation declare

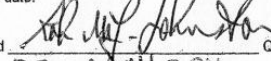
- (1) in respect of the Annual Financial Report in our opinion
 - (a) all Formation funds are recorded and correctly disclosed
 - (b) the Income & Expenditure Statement gives a true & fair view of all income & expenditure
 - (c) the Cash at Bank reconciliations, Investments & Borrowings shown on AR2 are correct
 - (d) a current schedule of plant & equipment has been correctly prepared and is attached
- (2) in respect of Fundraising Appeals, in our opinion
 - (a) the accounts give a true & fair view of all income & expenditure in respect of fundraising appeals
 - (b) the provision of the Charitable Fundraising Act 1991 & the regulations under that Act & the conditions attached to the authority have been complied with
 - (c) the internal controls exercised are appropriate & effective in accounting for all income received

Note: The accounts have been prepared on a cash basis. They have not been prepared in accordance with the Australian Accounting Standards

Chairperson 
 Treasurer 
 Auditor's Report

I/We have examined the Income & Expenditure Statement AR1, the Reconciliations AR2 and the Fundraising Income & Expenditure Statement AR3 of the Scout Association of Australia, New South Wales Branch, 1st Jerrabomberra Formation.

These are in agreement with the Records of the Formation. In my/our opinion, the Statements and Reconciliations set out on the Annual Report pages AR1 to AR3 give a true and fair view of the transactions of the Formation during the period ended 31 December 2010 and the state of affairs at that date.

Signed  Qualifications FCPA
 Date 23 MARCH 2011

Auditor's Name R. M. Johnston Phone (02) 6255-9191
 Address 3 POPLAR CRESCENT
JERRABOMBERRA, NSW, 2619.

Membership	Year Start	Year End
Joeys	16	19
Cubs	46	42
Scouts	18	23
Venturers	9	6
Rovers	2	1
Leaders	25	21
	116	112

Two copies to Region
 Region to onforward one to Branch
 Formation retains one copy

The Scout Association of Australia - New South Wales Branch
Black Range District

Formation: 1st Jerrabomberra

Reconciliations re the Annual Financial Report for the Period Ended 31 December 2010

1. Cash at Bank	
Committee Funds	36695.40
Special Funds	(368.58)
Joey Scout Mob Funds	(1534.69)
Cub Scout Pack Funds	(3947.65)
Scout Troop Funds	(2091.49)
Venturer Unit Funds	0.00
Cash Book Balance at Year End	<u>28752.99</u> x

2. Cash Book Movements	
Cash Book Balance at start of Year	25516.38
Add: Receipts for Year	48724.06
Less: Payments for Year	45487.45
Cash Book Balance at Year End	<u>28752.99</u> x

3. Bank Reconciliation	
Balance as per Bank Statement	28752.99
Less: Unpresented Cheques	0.00
Add: Deposits not on Statement	0.00
Cash Book Balance at Year End	<u>28752.99</u> x

Amounts marked x must agree

Bank and Branch	A/c No.
------------------------	----------------

4. Investments	
Held with:	
Balance at start of Year	0.00
Interest Capitalised	0.00
Additional Investment	0.00
(Redeemed)	0.00
Balance at Year End	<u>0.00</u>

5. Property	<u>Year Start</u>	<u>Year End</u>
Insured Value		

6. Equipment	<u>Year Start</u>	<u>Year End</u>
Insured Value		

7. Loans/Borrowings	
From:	
Balance at start of Year	0.00
Interest Capitalised	0.00
Additional Borrowings	0.00
(Repayments)	0.00
Balance at Year End	<u>0.00</u>

8. Fundraising							Previous Year		
A	Total Cost of Fundraising / Gross Income from Fundraising							%	
		7012	17512	40%			3410	9758	35%
B	Net Surplus from Fundraising / Gross Income from Fundraising								
		10500	17512	60%			6348	9758	65%
C	Total Cost of Services / Total Expenditure								
		35271	45487	78%			35148	45074	78%
D	Total Cost of Services / Total Income Received								
		35271	48724	72%			35148	53897	65%

9. Statement showing how Funds Received from Fundraising Activities were applied

Fundraising Receipts per AR3	\$17,512
Fundraising Payments per AR3	<u>\$7,012</u>
Net Surplus from Fundraising	<u>\$10,500</u>

This Surplus, together with other revenues, was applied in the provision of direct services to achieve the aims of Scouting through the provision of Equipment, Activities, Leader Support, etc.

\$35,271

In addition, funds were also applied to Expenditure on Administration

\$3,204

10. Fundraising Appeals conducted during the Financial Year

Meat Raffles	-	-
Chocolates	-	-
Sunblock	-	-
Bunnings BBQ 7/11	-	-
Bunnings BBQ 4/12	-	-

11. Information of any Material Occurrence

Two copies to Region
Region to onforward one to Branch
Formation retains one copy

REPORT 4.0 – NEW HALL RELOCATION TEAM REPORT 2010-11

This report details the activities of the New Hall Relocation Team over the Committee tenure 2010-11. Work and family commitments have hindered the availability of the two Team members over the past 12-months.

The main focus of this Team during the Committee's tenure has been the:

- a. Priority 1. Development of an outdoor activity area, and
- b. Priority 2. Development of a new Group hall.

The Outdoor Activity

In August 2010 at an ordinary general meeting, the Queanbeyan City Council endorsed the licensing of the dirt car park area adjacent to the Group's hall. The execution of this license is currently with Scouts Australia, NSW Branch for the conduct of legal due diligence and their endorsement.

A Business Case (in supports this project) was developed and considered issues including the costs, risks and the preferred course of action. The cost estimate is \$33,397 and will be funded from a variety of sources such as grants and Group finances. The preferred course of action was recommended by the Leaders who considered three options for site layout. Their recommendation was considered acceptable by the Committee.

The New Group Hall

The draft Land User Requirements resides with the Leaders for their review and comments. Their considerations and eventual endorsement will allow this Team to further engage with Queanbeyan City Council on this matter. This is of significantly lower priority and has not received significant attention during this Committee's tenure.

Next Steps

It is envisaged that the outdoor activity area will be completed during the next Committee tenure. This is subject to the availability of finance and assistance from parents for some self help tasks during the construction phase.

The future development of a Hall User Requirement during the next Committee's tenure is desirable but is currently a lower priority activity that will follow the successful submission of the Land User Requirement to Queanbeyan City Council.

The funding (estimated at \$400k) for a new Group hall, remains a significant risk to the construction of a new replacement Hall. It will require both a considerable portion of Group fund raising and loaned finance from Scouts Australia. The New Hall Finance Officer committee position remained vacant during this Committee's tenure and it is not expected that a parent will be identified to serve in this office during the 2011-12 Committee tenure.

This Team wishes to thank the Committee and Leaders for their assistance and support during the past 12-months.

REPORT 5.0 – FUNDRAISING 2010-2011**Summary of 2010 Fundraising:**

	Profit
Meat Raffles:.....	\$2,680.00
Cadbury Chocolates.....	\$2,149.70
Election Day BBQ	\$1026.95
Bunnings BBQ 7/11/10	\$1080.52
Bunnings BBQ 4/12/10	\$1950.39
TOTAL PROFIT:	\$10,500.26

Fundraising Planned For 2011:

Office Works BBQ	18 th June 2011
Make Cents Card Fundraising	Term 1/Term 2
Cadburys Chocolates	Term 3
Bunnings BBQs:.....	2 nd October 2011
.....	22 nd October 2011
.....	3 rd December 2011
Xmas Carols BBQ:.....	December 2011

It was discussed and agreed that the BBQs are to replace the Meat Raffles.

Regards , Paula Millar, Fundraising Co-ordinator

REPORT 6.1– EQUIPMENT, HALL & PROPERTY MANAGER

There was an amount of sundry camping equipment purchased and repairs to existing equipment throughout the period. The major equipment purchase over the period were:

1. Three 4 person tents and parts to repair others. This was done as under a grant from the Council Assistance Program matched dollar for dollar by the Group.
2. A 70lt hard case esky.
3. New (Light Truck) tyres for the canoe trailer.

There were no major repairs required to the Hall.

The Hall was fitted with exterior sensor lights purchased out of Group funds and installed by a local electrician.

The canoe container was made waterproof after the generous donation of new roofing iron by the Ross family. Canoe racks were also built using left over timber, and these have made the storage of canoes easier.

The group has also benefited from the donation of a 1 person sit on kayak and 6 person tent.

In the next period

I expect the long awaited replacement of the hot water system and various taps. This is being conducted under a green energy program through Scouts NSW. It has been a slow process but will see hot water and upgraded toilets and taps through the Hall.

Permission from the Queanbeyan Council to use the dirt car park will allow us to fence the area using part of a \$5000 grant given for Hall improvements.

I expect that a number of new 2 person tents will be purchased for Scout section.

I am working on repairs to a number of larger tents and we should have up to 19 large (4-6 person) tents once complete. The Group tents range in age and the purchase of new tents will allow the retirement of some tents as they wear out.

A number of smaller items require replacement. This will be conducted through the committee in time to meet any needs of the Sections.

I would like to thank the Committee and Section leaders for their assistance through this period and look forward to the next period.

I present the asset register, showing the value of contents (excluding the canoe trailer) at nearly \$39,000 and the Hall valued at \$227,049.

Doug Kemp

REPORT 6.2- 1st Jerrabomberra Scout Group Asset Register**1st Jerrabomberra Scout Group****ASSET REGISTER**

Revised: 4/04/2011

	Items / Description	Quantity	Unit \$ Value	\$ Value	\$ Totals
	Hall				
1	Microwave	1	40	40	
2	Fridge	1	150	150	
3	Hot water urn (metal 20lt)	1	30	30	
4	Electric stove 4 hotplate	1	500	500	
5	Gas fast boil hot water system	1	600	600	
6	Flag stands	2	20	40	
7	Fire blankets	3	15	45	
8	1 st Aid Kit	1	35	35	
9	Fire blanket	2	20	40	
10	Fire extinguisher 9kg	1	40	40	
11	lockers metal single	6	60	360	
12	lockers metal 2 door	4	100	400	
13	filing cabinets 4 drawer	3	100	300	
14	shelving steel	3	50	150	
15	Plastic storage bins	8	10	80	
16	Assorted materials for games	1	150	150	
17	Craft supplies	1	200	200	
18	White Board	1	50	50	
19	Tables wood	2	60	120	
20	Tables plastic	3	60	180	
21	Chairs - plastic stackable	30	20	600	
22	HP Officejet 7410 all in one printer	1	60	60	
23	Vacuum cleaner	1	100	100	
24	Sundry cleaning equipment	3	15	45	
25	Compasses	10	30	300	
26	GPS	2	150	300	
27	Natural gas wall heaters Convair Finesse	2	300	600	
28	Pin boards on walls	5	25	125	
29	Crockery, cutlery	50	1	25	
30	BBQ tools and sundries	10	5	50	
31					
32					
	Category Sub-Total:				5,715
	Canoe container				
33	Canoe 1-person red (sit on)	1	500	500	
34	Canoe Mad River (blue) Adventure 14 (2 seat)	2	1,500	3,000	
35	Canoe Mad River (red) Adventure SQ 16 (2 seat)	2	1,700	3,400	
36	Canoe Mad River (tan) (3 seat)	2	1,800	3,600	
37	PFD Regatta labelled Jerra Scouts	26	50	1,300	
38	PFD Burke labelled Black Range	12	50	600	

	Items / Description	Quantity	Unit \$ Value	\$ Value	\$ Totals
39	single paddle	1	35	35	
40	double paddle	13	35	455	
41	kayak trolley	1	150	150	
42	Baja 55lt dry bag	2	70	140	
43	tie downs	12	5	60	
	Category Sub-Total:				\$13,240
	Big container				
44	steel shelving	6	100	600	
45	Ozetrail 4v Plus tents	7	250	1,750	
46	Roman Frontier 4V Plus tents	3	250	750	
47	Coleman Overlander 4CV tents	2	250	500	
48	Ozetrail 6V tents	2	280	560	
49	Primus Ecco 6V tents	5	280	1,400	
50	Caribee 1 person tent	1	150	150	
51	Coleman Chalet tent 9 person	1	350	350	
52	DMH Vegas 3 person tent	1	200	200	
53	Asst 2 person tents	4	100	400	
54	Salewa Denalli III 3 person tent	1	150	150	
55	Salewa Micra 2 person tents	3	150	450	
56	4 person dome tent	2	250	500	
57	misc small tent pegs and case	100	0.3	30	
58	misc large tent pegs	20	1	20	
59	Gazebo (in bags)	1	150	150	
60	Dining fly and poles	1	250	250	
61	misc fly poles	25	20	500	
62	misc small poly tarps	15	20	300	
63	large green/silver tarps	4	30	120	
64	bush poles	15	5	75	
65	Esky 70lt Waeco cool-ice	1	280	280	
66	Esky 55lt blue (1 with broken lid)	2	70	140	
67	Esky 6 can (small)	2	15	30	
68	Water cooler 15lt blue (willow, esky)	3	40	120	
69	water containers square 10 lt	4	10	40	
70	water containers square 20lt	2	15	30	
71	water drum 20lt	1	15	15	
72	water container collapsible Coleman	1	15	15	
73	water heater portable Coleman	1	150	150	
74	enamel jugs	2	10	20	
75	large plastic storage tubs with lids	6	10	60	
76	misc camping consumables (foil, detergent, oil etc)	1	150	150	
77	misc camping cooking utensils and equipment	1	350	350	
78	dutch ovens	6	40	240	
79	cooking trivets	6	15	90	
80	Large plastic Army trunks	9	100	900	
81	Lanterns (battery)	9	30	270	
82	Lanterns (gas) with extensions	2	40	80	
83	hot water boilers (beer keg)	2	60	120	
84	Fluorescent lights	4	20	80	
85	Plastic climbing helmets	9	30	270	
86	Misc plastic buckets and tubs	10	5	50	
87	Trestle seats home made with 16 legs	8	35	280	
88	misc ropes	10	3	30	

	Items / Description	Quantity	Unit \$ Value	\$ Value	\$ Totals
89	pruning saws (bow type)	3	15	45	
90	misc axes, hammers, spades	6	30	180	
91	tyre pumps stirrup type red	3	10	30	
92	floodlight 3 light	1	40	40	
93	electrical extension leads	3	15	45	
94	electrical power boards	2	15	30	
95	wooden trestles	5	20	100	
96	small folding tables	5	30	150	
97	Coleman folding storage cupboard	1	40	40	
98	Chairs - metal stackable	30	10	300	
99	white board	1	30	30	
100	large carry bags	2	20	40	
101	backpack Daytrek	2	50	100	
102	Petrol generator 2 stroke GMC 800w	1	150	150	
103	petrol jerry can plastic 20lt	1	20	20	
104	hot box stove homemade	1	30	30	
105	3 ring gas burner (Companion)	1	40	40	
106	2 element gas burner	1	30	30	
107	2 burner gas stoves Primus in folding case	3	40	120	
108	BBQ plates in bag	4	20	80	
109	4 burner BBQ (BBQs Galore Footy Master)	1	400	400	
110	3 burner BBQ (Rinnai)	1	150	150	
111	swap and go gas bottles (not owned by Scouts)	2			
112	small gas bottles	4	30	120	
113					
114					
	Category Sub-Total:				\$15,285
	Total Replacement Value of Contents:				\$34,240

ASSET MANAGEMENT FEE CALCULATOR	Rate/ \$1,000	Asset Values	Asset Mgt. Fee
Buildings Valuation (from AM Fee Invoice):	\$3.90	\$235,049	\$916.69
Total Replacement Value of Contents:	\$3.90	\$34,240	\$133.54
TOTAL:		\$269,289	\$1,050.23

←--- \$ to Pay